

**MINUTES OF THE REGULAR MEETING OF  
BOARD MEMBERS OF THE  
LAKE WASHINGTON SANITARY DISTRICT  
November 8, 2021**

**1. Call to Order**

Chairperson Bob Schmillen called the Regular Meeting of the Board at 5:35 p.m. on Monday November 8, 2021. The meeting was held at the Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

**2. Roll Call**

Present: Bob Schmillen, Paul Aukes, Tom Dougan, Jim Halbur, and Randy Westman 0 absent.

**3. Review and approval of the agenda**

**Resolution 21.52:** Member Aukes moved to approve the agenda. Upon a second from Halbur, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**4. Review and approval of the Minutes of the October 11, 2021, Budget Hearing**

**Resolution 21.53:** Member Dougan moved to approve the minutes of the Oct 11, 2021, Regular Meeting. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**5. Review and approval of the Minutes of the October 11, 2021, Regular Meeting**

**Resolution 21.54:** Member Aukes moved to approve the minutes of the Oct 11, 2021, Regular Meeting. Upon a second from Halbur, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**6. Monthly reports on payments**

- None

**7. Officers' reports**

**a. Chair – Bob Schmillen**

- All delinquent accounts have been sent certified letters
- Work Comp and Liability Insurance Certificates are on file

**b. Vice- Chair Paul Aukes**

- No Report.

**c. Treasurer**

- Treasurer Halbur reviewed the Cash Activity Report. The balance of the checking account as of Oct 31, 2021 was \$1,296,508.61. Reviewed the bills totaling \$36,089.09.

**Resolution 21.55:** Halbur moved to approve the report and pay the bills. Upon a second from Aukes. The motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The Balance of the checking account after the bills are paid, deposits, and payroll deductions are made will be \$1,260,419.52
- Reviewed October 31, 2021, financial statements.

**Resolution 21.56** Halbur moved to approve the October 31, 2021, Balance Sheet, and Income Statements. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**d. Secretary**

- As a Matter of Record, Carol Howard will be taking over the Secretary position. Thank you to Beth Pooley for stepping in and filling this position.

**7. Open forum for Constituents**

None

**8. Old Business**

File cabinets will be removed from the Dieke office by the end of the year,

**a. Engineering**

- None

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**b. System Maintenance**

- New Office equipment will be installed Nov 9, 2021

**c. Review 2021 Calendar of Events**

- none

**d. Other**

**9. New Business**

- Julie Vetter and Mike Ogaard from Community Bank were in attendance to discuss rates on deposit accounts at Community. Rates will increase from .5% to .8% An audit letter will be sent to Abdo confirming the rate for 2022.

- Chuck Pettipiece joined the meeting via phone to discuss rates for the calendar year 2022. Several different scenarios were discussed. A rate hearing will be on the agenda for the December 13, 2022 meeting

- Tom Dougan and Paul Aukes are up for reelection in 2022

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**10. Discuss Agenda for the December 13, 2022, Regular Meeting**

- The agenda will be set next week.

**11. Adjournment**

The Meeting was adjourned at 6:15 p.m.

Respectfully Submitted

Carol Howard

Secretary of the Lake Washington Sanitary District